

	Procedure for managing impartiality	QM – FO 84 Datum: 27.08.14 Seite 1 von 1 Rev.: 00
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The uniform training, examination and certification program of DVS-PersZert is developed jointly with representatives from industry, education and acceptance organizations and is continuously adapted to technical developments and the needs of industry. The certification of conformity of exams with regard to compliance with the requirements of the applicable standards, guidelines or legal regulations is carried out by the DVS personnel certification body (DVS-PersZert).

The management and Governing Board of DVS-PersZert have committed themselves to impartiality in their certification activities. In order to ensure impartiality and to be perceived as impartial to the outside world, DVS-PersZert hereby makes a publicly accessible statement about the process by which impartiality is maintained when carrying out the qualification and certification of personnel. Potential conflicts of interest are analyzed and relationships with interested parties are constantly reflected on and managed.

All persons involved in certification activities are required to act objectively and impartially towards applicants, candidates and certified persons. The certification procedures are designed to be fair to all interested parties. Commercial, financial or other pressure that calls impartiality into question is not permitted. Certification is open to both members of DVS e.V. and non-members and is free from any discrimination.

DVS-PersZert attaches great importance to raising awareness of responsible action with regard to impartiality and integrity when training employees. Testing and certification personnel are required to disclose any situation they are aware of that could impose a conflict of interest for themselves or DVS-PersZert. In order to analyze the relationships with associated bodies, the management of DVS-PersZert carries out an annual “Analysis of Neutrality and Handling of Impartiality”. This analysis contains statements about the parties involved in the certification process, potential sources of threats to impartiality, an assessment of the current threat situation and any necessary countermeasures. The analysis is presented to the Governing Board, which then confirms impartiality. If the Governing Board comes to the conclusion that an associated body poses a threat to impartiality, measures are defined to eliminate or minimize such a threat.

In addition to the annual analysis, possible threats to impartiality are also analyzed and documented during internal audits and the annual management review.

Gez. Dr.-Ing. R. Boecking
CEO DVS e.V.

Gez. Dr.-Ing. J. Vogelsang
Chairman of Governing Board of ANB

Erstellt: Metzger (QMB): _____ (Datum, Unterschrift)	Geprüft: Lehmann (GF): _____ (Datum, Unterschrift)	Genehmigt: Vogelsang (AfB-Vorsitzender): _____ (Datum, Unterschrift)
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